

Sherman County Public/School Library Board Minutes

January 22, 2019

A regular meeting of the Sherman County Public/School Library Board was held at Sherman County Public/School Library on Tuesday, January 22, 2019, at 6:00 p.m.

Present: Lowell Smith, *Chair and Sherman County School Board designee*
Joe Dabulskis, *Sherman County Judge*
Sheri Carlson, *Community Representative*
Larry Hocter, *Community Representative*
Janet Pinkerton, *Community Representative*
Marylou Martin, *Staff*
Natasha Sandquist, *Staff*

Absent:

Guests:

Approval of Minutes

A motion was made to approve the November 20, 2018 minutes as corrected. Motion: Sheri; Second: Janet; unanimous.

Old Business

A. School/Library safety, signs

Marylou presented a photo she had taken of the safety sign at the library/elementary entrance that states "During school hours all visitors must report to one of the main offices and wear an identification tag while on school premises." This message is unclear about the requirement for public patrons in the library during school hours. We are a public entity on school grounds. The purpose of this visitor policy at Sherman County School is to keep students safe. It is not realistic to have all adults sign-in at the library during school hours because frequently there is only one librarian working. The board felt it was unnecessary to take any action at this time and if a complaint arises about the sign, Marylou will talk with Wes Owens. Marylou also reported that she did speak with the librarian from Dufur Public/School Library and their policy regarding student safety and public patrons during school hours is much less safe than ours. This is because all public patrons are required to sign in at the office giving them access into the school hallways leading to the main office where public patrons may come in contact with many students.

New Business

A. Budget

Marylou presented the new budget for 2019-2020, drawing attention to the Pers increase of 4.71% which caused a notable increase in the budget. To create a more balanced budget Marylou cut down costs spent on office/program supplies, books/media, and periodicals. We are able to spend less with the combination of the elementary school and sharing resources with Deanna. Marylou will present the 2019-2020 Sherman County Public/School Library budget with a 1%, 1.5% and 2% cola to the county in March for approval.

B. Employee Evaluations

Marylou distributed employee evaluations of Abbey and Natasha to the board members saying she was very pleased with their performance. Joe requested written copies of

each employee's job description at the Sherman County Public/School Library to be submitted to Debbie at the Courthouse.

C. Programs Report

Marylou presented a slideshow she created of the library's recent and upcoming programs. 16 people attended Traveling Lantern Theatre Company's performance of the Story of Scrooge, It was a small group but loved by all! YA Art Club has been moved to Wednesdays in hopes to grow attendance. 4 attendants came to Crafts in Stacks in December to make Ugly Christmas Shirts. Decorate the Mitten Tree was hugely successful during the holiday season. Trent Harrison came to pick up two large loads of blankets, hats, mittens, and scarves. Book Club will meet on January 24 to discuss Eleanor Oliphant is Completely Fine by Gail Honeyman. Crafts in Stacks will meet on January 26 to make Alcohol Ink Pendants. Children's author Mike Thaler will be visiting our elementary school on April 25. This summer's Ready To Read theme is "A Universe of Stories." We are looking forward to having programs by Traveling Lantern Theatre Company and the Museum of Natural and Cultural History.

Other

A. 2020 Census TEAM jobs

Joe presented a flyer advertising 2020 Census TEAM jobs for hire to be posted on the library bulletin board. It offers a competitive wage and no formal resume is required with application.

Next Meeting

The next regular meeting was scheduled for Tuesday, March 19, 2019, at 6:00 p.m. Being no further business the meeting was adjourned at 6:47 p.m.