

## Sherman County Public/School Library Board Minutes

September 15, 2020

A regular meeting of the Sherman County Public/School Library Board was held at Sherman County Public/School Library on Tuesday September 15, 2020 at 5:30 p.m.

Present: Lowell Smith, *Chair and Sherman County School Board designee*  
Joan Bird, *Sherman County Commissioner*  
Sheri Carlson, *community representative*  
Arla Melzer, *community representative*  
Janet Pinkerton, *community representative*  
Marylou Martin, *staff*

Absent: Natasha Sandquist, *staff*

Guests:

### Approval of Minutes

**A motion was made to approve the March 10, 2020 minutes as presented. Motion: Janet; Second: Sheri; unanimous.**

### OLD BUSINESS

Bob Nisbet hasn't been to the library to look at the window sills yet.

### NEW BUSINESS

#### A. New Library Procedures

The new library hours are 4-7, Monday through Friday and 10-4, Saturday. Patrons can call or e-mail to make ½ hour appointments. Also, curbside pick-up is available during those days and hours. Masks are mandatory and provided at the door, along with sanitizer. All areas that patrons have touched are sanitized after they leave. Students are not allowed in the library at this time. Staff members can make appointments one at a time. The librarian will do library classes in classrooms and take books to classrooms. Marylou will fill Deanna's role until someone is hired. Curbside is working well. Patrons stay in their cars. It is a very time consuming process.

#### B. Sub For Natasha

Natasha had a baby girl. Angie Burgett is subbing for her. Children's programs are on hold for now. Natasha will be returning November 15. **Furniture Changes**

Due to covid and fabric which you can't sanitize, current furniture has been taken out and new cleanable furniture needs to be ordered. Joan provided information on a grant for covid relief which would pay for the new items. Marylou will provide the total and itemize for County application.

#### C. Grants

Abbey wrote a grant to the Sherman County Cultural Coalition for \$1458.00 to supplement the craft outreach, etc.

**D. Ed**

The situation with Ed will be tabled until the next meeting.

**E. Programs Update**

Outreach crafts

**F. Other**

Marylou would like to use public carry-over in the amount of \$32,641. This includes: furniture, \$13,441; Ed's wages, \$6200; craft outreach, \$5000; non-fiction and large print books, \$8000. **A motion was made to approve the transfer of \$32,641 from public budget carry-over to the 2020/2021 budget. Motion: Arla; second: Janet; unanimous.**

**NEXT MEETING**

A regular meeting was scheduled for Tuesday, November 17, 2020 at 5:30 p.m. Being no further business the meeting was adjourned at 6:00 p.m.