

Sherman County Public/School Library Board

March 16, 2021

A regular meeting of the Sherman County Public/School Library Board was held at Sherman County Public/School Library at 5:30 pm.

Present: Lowell Smith, Chair and Sherman County School Board designee
Sheri Carlson, community representative
Janet Pinkerton, community representative
Marylou Martin, staff
Natasha Sandquist, staff

Absent: Joan Bird, Sherman County Commissioner
Arla Melzer, community representative

Guests: Wes Owens, Sherman County School Superintendent

Approval of Minutes

A motion was made to approve the January 19, 2021 meeting minutes as presented. Motion: Sheri; Second: Janet; unanimous.

Old Business

A. Roof Leaks

Marylou showed pictures of the roof leaks taken last fall and we have not had any leaks since then due to a mild winter. The newly installed windows are working great. The leaks are being found in different windows. There are currently three leaky areas in the library. This discussion will be tabled for the next meeting.

B. Budget Approval

Marylou presented the 2021/2022 budget with a 1% and 2% cola example. Additionally, she presented a description of budget items. The cola for the 2021/2022 budget will be decided on March 18th by the county. **A motion was made to approve the budget as presented. Motion: Janet; Second: Sheri; unanimous.**

C. Bylaws

Sherman County Bylaws were discussed at the last meeting regarding voting via email. A copy of the current bylaws was presented and Marylou read an email sent by Joan with answers she found based on Oregon state law. This email will be kept with SCPSL Board supplemental materials. In the future, if a similar situation arises, the board will schedule a zoom meeting and share meeting details with the public on the library website and Facebook. During the said meeting, a quorum would be established and members of the community would be able to attend.

New Business

A. Library Policy

Marylou requested permission to update the SCPSL policy manual which was adopted on May 11, 1998. Needs to be updated!

B. Employee Job Description

Marylou presented an updated job description for Public Library Director/School Library Media Assistant II. The copy is missing information and will be edited by Marylou to be approved by the board and submitted to the courthouse.

C. Programs Update

Natasha has been doing Zoom Storytime meetings weekly and doing a monthly in-person Preschool Storytime since January. Abbey gave away 72 kid crafts and 25 adult crafts in January. Then in February, she gave away 88 crafts total. It's a wonderful program where every craft kit is put to use because any extras are given to teachers. The board approved adult social distanced craft programs led by Abbey to begin in the library pending approval from the health department. Book Club will meet via Zoom for the first time on April 1st at 6 pm.

Other

Wes Owens visited the meeting to ask Lowell about his position as School Board designee. Specifically seeking clarification when he was given that position by the School Board and recognizing the successful partnership Lowell has provided.

Next Meeting

A regular meeting was scheduled for Tuesday, May 18, 2021, at 5:30 pm. Being no further business the meeting was adjourned at 6:12 pm.